

GLOBAL RESEARCH EXCELLENCE (GRE) SEED FUND:

Inaugural Call for Proposals: *2024-2025 Guidelines*

STREAM A: STRATEGIC PARTNERSHIP EXPLORATION & DEVELOPMENT

<u>Purpose</u>	1
<u>Value of Awards</u>	2
<u>Application Timelines</u>	2
<u>Duration for the Use of Funds</u>	2
<u>Eligible expenses (including for matching funds)</u>	3
<u>Eligibility</u>	4
<u>Application</u>	4
<u>Evaluation</u>	9
<u>Receiving Funds & Reporting</u>	10

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Use of funds provided through this stream must only be for the following expenses incurred by York faculty/PDF/graduate students:

- Travel expenses for the York faculty and their research group (airfare must be economy class).
- Expenses for organizing workshops with partners.
- Grant writing for proposals with international partners.¹
- Costs associated with publishing jointly co-authored material with international collaborator in open access.

Tuition and bench fees will always be considered ineligible expenses.

Exemptions outside of this may be considered on a case-by-case basis. Some examples of when exemptions to the list of eligible expenses may be considered², at the discretion of YI, include:

- Collaboration with a partner from a developing-economy.
 - Partner is located in a country which Global Affairs Canada has issued a travel advisory cautioning travellers to avoid non-essential travel/any travel.
 - Participation of elders/knowledge holders from underrepresented/marginalized communities outside academia in guiding the research direction/design.
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- Collaborating with global industry with R&D presence in Canada (e.g., Sanofi, LG) or global arts & cultural organizations (e.g., Aga Khan Museum) in Canada.

Expenses must also align with York University guidelines/policies for financial management/business practices.

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¹ Applicants will be expected to engage with Faculty Research Offices for projects involving external funding application development.

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This stream is open to individual applicant and team proposals from York faculty.

All York applicants/co-applicants and York collaborators must have faculty appointment at York, be fulltime active faculty members at York, be York FGS (Full/Associate) members, be eligible to hold research funds at York and have up-to-date (with York University affiliation) and public [ORCID IDs.](#)³

All applications require an international partner (see Application section for more on this).

Project information

- Title.
- Project summary (Elevator pitch): How would applicants describe their project in 2-4

Budget: Minimum requests of 5,000 CAD OR 10,000 CAD OR 15,000 CAD OR 20,000 CAD OR 25,000CAD OR 30,000 CAD

- o We encourage applicants to secure as much funding as possible from external sources for the eligible expenses.
- o Provide information on matching for eligible expenses and meaningful in-kind support from York Faculty/Dept./ORUs/centres/institutes/other clusters/applicant or external sources.
 - If applicant is requesting 5,000 CAD in funding, matching for eligible expenses is not required.
 - For funding requests of 10,000-30,000 CAD, GRE funding requested will cover up to 50% of the eligible expenses.
The remaining costs of the eligible expenses must be covered from other funding sources. For example,
if applicant is requesting 10,000 CAD from GRE, eligible expenses need to be at least 20,000 CAD.

OR if the eligible expenses are 20,000 CAD, GRE will only fund up to 10,000 CAD for the eligible expenses.

Proof of access to matching funds is required if the applicant is not seeking GRE support as a conditional match for an external competition.

Please note if all/majority of the matching is from external sources-that are yet to be secured

we ask that applicants target sources of external funding for which the funding opportunity has at least been announced, and the results will be released within 10 months of submitting the GRE application/before the end of 2025 (whichever comes first).

if the proposal to GRE is approved, GRE funding may be conditional on

- How the amount funds requested align with the use/needs outlined in project information.
- What kind of in-kind supports, if any, is the applicant receiving.
- If applicant is planning to go after external sources (e.g., SSHRC, NSERC etc.) for all/most of the matching and is not successful, how will the applicant continue the collaboration?
- *Please share whether the partner has funding on their end to cover all their expenses, the amount of funding they are investing in the collaboration, and whether the partner will be levying our students/PDF bench fees & how this will be addressed (note this is not an eligible expense).*

Commitment and plan to meet impact milestones within the GRE project funding duration: At least one of the following outcomes for 1-year awards by Y1 *OR* at least two of the outcomes for 2-

The letter/email will also need to say that bench fees will not be levied by the partner on York PhD/PDF visiting their institution- if such fees are the norm/applicable. If bench fees are levied, the partner will be responsible for covering it.

We are also interested in understanding rationale for participation and outcomes that the partner hopes to achieve from this collaboration. The letter/email can be from the lead PI/faculty administrator/representative from the partner institution.

(Please feel free to [share the York mechanism -IVRT-](#) to bring graduate students from overseas institutions to York on research visits. IVRTs are not levied tuition/bench fees by York. They will have access to many of the services/supports as degree-seeking/course-based exchange students from overseas universities. It is also important that visiting graduate students follow this mechanism for immigration purposes.)

2. 2-3 page CV of York applicant/co-applicants: Please highlight prior/ongoing activities concerning global engagement, research grants awarded/proposals submitted (tri-agency & non-tri-agency), awards/recognitions, publications, graduate students/PDF supervised/under supervision, and any other knowledge mobilization/leadership/service activities.
 3. Documentation of confirmed matching funds (for funding requests of 10,000 CAD or more) for eligible expenses if the applicant is not seeking GRE support as a conditional match against external funds.
- o *Encouraged:* Support letter/email from a relevant York ORU, CIRC, YRC, CRC, or other research leader highlighting how funding the applicant strengthens York and team research excellence.

Support for the Committee & Implementation: Global Strategic Initiatives Team, York International

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An awardee will need to hold the funds in a dept./Faculty/ORU cost centre established for the sole purpose of receiving the GRE funds. A chair/ADR/ORU head/other suitable signing authority will need sign off on the use of funds by awardee/their team.

If an applicant is successful, the funds will be made available from May 2024 onwards.

For 5,000 CAD awards:

Funds will need to be expended 12 months from when the funds are remitted.

An interim email update 3-6 months from the receipt of funds and a final report no later than 12 months from the receipt of funds are required.

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GRE funds maybe remitted in full via a single transfer or multiple/annual transfers. This will be determined by YI and noted in the award letter.

GRE funds remitted by YI will need to be expended within the time frame permitted by YI.

In Y1, an interim email update 3-6 months from the receipt of funds and a report no later than 12 months from the receipt of funds are required.

Annual reports will also be required for any subsequent years during which GRE funds are held by awardee. If GRE funds are to be remitted annually, funding beyond Y1 will be remitted after reviewing progress reports.

YI and VPRI will review reports. An annual reporting template will be provided to awardees. If there is matching funding from other internal sources (e.g., Faculty or ORU), the report will be shared with those sources too.

Any remaining YI GRE funds, after the period permitted by YI to the awardee or before it-based on the progress reports/updates-, will be remitted back to YI.